Fundamentals of Financial Accounting

Operational Level 1 <u>Accounting Cycle:</u>

- 1. Journalizing:
  - a. Analysis
  - b. Recording
- 2. Ledger
- **3. Pre-Closing Trial Balance**
- 4. Adjustments
- **5. Adjusted Trial Balance**
- **6. Income Statement**
- 7. Closing Entries
- 8. Statement of Changes in Owner's Equity
- 9. Post-Closing Trial Balance
- 10. **Balance Sheet**
- 11. **Opening Entry**
- 12. **Reversing Entries**

Account:

Account is a technical device in which increase or decrease in assets, liabilities, owner's equity, revenue or expense is recorded.

Forms of Accounts:

- 1. T Form/Skeleton Form
- 2. Standard Form
- 3. Self-Balancing/Running Balance Form

Debit

Credit



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Operational Level 1

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## Debit:

- 1. Debit means Left-hand side of an account.
- 2. Debit means to write an amount into the left-hand side of an account.
- 3. Debit means increase in asset or expense and decrease in liability, owner's equity or revenue

Credit:

- 1. Credit means right-hand side of an account.
- 2. Credit means to write an amount into the right-hand side of an account.
- 3. Credit means decrease in asset or expense and increase in liability, owner's equity or revenue.



Operational Level 1

Fundamentals of Financial Accounting



## Rules of Debit and Credit

S.no	Account	Increase	Decrease	Normal Balance
1	Asset	Debit	Credit	Debit
2	Liability	Credit	Debit	Credit
3	Owner's Equity	Credit	Debit	Credit
4	Revenue	Credit	Debit	Credit
5	Expense	Debit	Credit	Debit



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